



A handwritten signature, likely of George H. Moulton, in dark ink.

February 8, 1995

G.H. MOULTON
Chain Accounts Manager

110 Lake Avenue South
Suite #41, Bldg. #2
Nesconset, NY 11767
516-724-1430
Fax 516-724-2677

To: Hartford ROU
New York Metro ROU

Subject: *NCC L.P. Hauppauge & Port Chester*
(Accounts Nos. 5649320, 5649350)

The two NCC L.P. branches identified above have requested that the following lead time be provided on faxed, hand-delivered or mailed pre-book orders:

Regular product non-promoted - two to three days

Promoted product (sticker/blacklining) - seven to ten days

By doing this, we can ensure minimal out-of-stocks will be generated on these additional orders and customers will be satisfied with our promotions.

If you have any questions, please feel free to contact me.

A handwritten signature of George H. Moulton in dark ink.

George H. Moulton

GHM/pk

s:\prebooks.doc

51850 6871

"We work for smokers."